



NIAGARA CATHOLIC
DISTRICT SCHOOL BOARD

MINUTES OF THE COMMITTEE OF THE WHOLE MEETING TUESDAY, FEBRUARY 9, 2010

Minutes of the Meeting of the Committee of the Whole of the Niagara Catholic District School Board, held on Tuesday, February 9, 2010 at 7:00 p.m. in the Father Kenneth Burns csc Board Room, at the Catholic Education Centre, 427 Rice Road, Welland.

The meeting was called to order at 7:00 p.m. by Vice-Chairperson Dekker.

A. ROUTINE MATTERS

1. Opening Prayer

Opening Prayers were led by Trustee Charbonneau.

2. Roll Call

Vice-Chairperson Dekker excused Chairperson Burtnik from attending the Committee of the Whole Meeting of February 9, 2010.

Trustee	Present	Absent	Excused
John Belcastro	✓		
Kathy Burtnik			✓
Maurice Charbonneau	✓		
Gary Crole	✓		
John Dekker	✓		
Frank Fera	✓		
Ed Nieuwesteeg	✓		
Tony Scalzi	✓		
Student Trustees			
Juliana Ciccarelli	✓		
Megan Grocholsky	✓		

The following staff were in attendance:

John Crocco, Director of Education; **Yolanda Baldasaro**, **Rob Ciarlo**, **Lee Ann Forsyth-Sells**, **Frank Iannantuono**, Superintendents of Education; **James Woods**, Controller of Plant; **Khayyam Syne**, Administrator of Staff Development; **Mark Lefebvre**, Administrator of School Effectiveness; **Jennifer Brailey**, Manager of Board Services and Communications; **Sherry Morena**, Recording Secretary

3. Approval of the Agenda

Moved by Trustee Belcastro

THAT the Committee of the Whole approve the Agenda of the Committee of the Whole Meeting of February 9, 2010, as presented.

CARRIED

4. Disclosure of Interest

No Disclosures of Interest were declared with any items on the agenda.

5. Minutes of the Committee of the Whole Meeting of January 12, 2010

Moved by Trustee Nieuwesteeg

THAT the Committee of the Whole approve the Minutes of the Committee of the Whole Meeting of January 12, 2010, as presented.

CARRIED

B. PRESENTATIONS

1. Speak Out Showcase 2010

Yolanda Baldasaro, Superintendent of Education, presented background information on the Speak Out Showcase 2010. Students at Niagara Catholic's fifty-three (53) Catholic elementary schools participated in creative speech writing and presented them to an audience of their peers and teachers. Twelve (12) speeches were selected by a panel of judges which were presented at the Annual Niagara Catholic SPEAK OUT! Showcase on February 8, 2010.

Mark Lefebvre, Administrator of School Effectiveness, introduced the Speak Out Committee members. Lisa Incaviglia, teacher at Alexander Kuska Catholic Elementary School and Committee Chair introduced the speakers who presented their award winning speeches.

Catholic Messengers: Hannah Gill, St. Mary Catholic Elementary School, Niagara Falls
(Poverty)

Junior Division: Matthew Traynor, St. Patrick Catholic Elementary School
(Fear)

Intermediate Division: Cody Van Der Kooi, Assumption Catholic Elementary School
(High School)

2. Haiti Fundraisers - Cheque Presentations

John Crocco, Director of Education, informed Trustees that through the outstanding leadership of students, administrators and staff, a variety of fundraisers took place to raise money for the Haitian people and will continue throughout the rest of the year to aid them in recovering from the devastation caused by the earthquake.

As of Friday, January 29, 2010 Niagara Catholic students, staff and families, by their donations to Haiti through Development and Peace, the Holy Cross Fathers, the Holy Cross Sisters, the Holy Childhood Foundation and the Bishops' Gala 2010 raised over \$103,000.

Holy Cross Fathers – Fr. John Vickers csc, Superior of the English Holy Cross Fathers

Fr. John Vickers csc, Superior of the English Holy Cross Fathers, on behalf of the Holy Cross Fathers, was in attendance to accept Niagara Catholic's donation to the Holy Cross Fathers Missions in Haiti.

Fr. Vickers sincerely thanked Niagara Catholic for their generous donation and relayed information passed on from their Holy Cross community in Haiti.

St. Catharines Diocesan Development and Peace Committee - Frank Fohr, Chair

Frank Fohr, Chair of the St. Catharines Diocesan Development and Peace Committee was in attendance to accept Niagara Catholic's donation through Development & Peace to Haiti.

Mr. Fohr thanked Niagara Catholic for their generous donation and continued support of the people of Haiti. Mr. Fohr presented two letters of gratitude from their Development & Peace partners in Haiti.

3. St. Therese Catholic Elementary School DVD – School Excellence

St. Therese Catholic Elementary School's DVD portion of their School Excellence presentation at the January Board Meeting was viewed by the Committee of the Whole.

C. COMMITTEE AND STAFF REPORTS

1. Policy Committee

1.1 Unapproved Minutes

1.1.1 January 12, 2010

Moved by Trustee Scalzi

THAT the Committee of the Whole receive the unapproved Minutes of the Policy Committee Meeting of January 12, 2010, as presented.

CARRIED

1.1.2 January 26, 2010

Moved by Trustee Scalzi

THAT the Committee of the Whole receive the unapproved Minutes of the Policy Committee Meeting of January 26, 2010, as presented.

CARRIED

1.2 Approval of Policies

1.2.1 Admissions of Students Policy (301.1)

Director Crocco presented the Admissions of Students Policy and Interim Administrative Guidelines and stated that there are no changes to the Policy Statement. The Director highlighted the changes to the Interim Administrative Guidelines which needs to be in effect by February 1, 2010.

Moved by Trustee Burtnik

THAT the Policy Committee recommend to the Committee of the Whole the approval of the Admissions of Students Policy (302.3) and Interim Guidelines, as presented.

Approved

1.2.2 Safe Arrival Policy (302.3)

Moved by Trustee Charbonneau

THAT the Committee of the Whole recommend that the Niagara Catholic District School Board approve the Safe Arrival Policy (302.3), as presented.

CARRIED

1.2.3 Employee Workplace Harassment Policy (201.7)

Moved by Trustee Charbonneau

THAT the Committee of the Whole recommend that the Niagara Catholic District School Board approve the Employee Workplace Harassment Policy (201.7), as presented.

CARRIED

1.2.4 Closure of School/Accommodation Review Policy (701.2)

Moved by Trustee Charbonneau

THAT the Committee of the Whole recommend that the Niagara Catholic District School Board approve the Closure of School/Accommodation Review Policy (701.2), as presented.

CARRIED

1.3 Policy Development Update

Director Crocco presented the Policy Development Update.

2. Student Achievement Department – Automated External Defibrillators (AED)

Superintendent Baldasaro; Administrator, Student Effectiveness Framework, Mark Lefebvre; and Student Achievement Department Consultant, Mike Sheahan, presented the report on the use of Automated External Defibrillator (AED) in all of Niagara Catholic's secondary schools.

The training for use of AED's included all secondary Physical Education staff and members of the school-based Emergency Response Teams in each school. In partnership with Heart Niagara, all Grade Nine students currently receive training in CPR and will receive AED training which meets the requirements of Ontario's Health & Physical Education curriculum

Students from St. Francis Catholic High School assisted in a demonstration of the use of Automated External Defibrillators.

3. Holy Childhood Association 2009-2010

Superintendent Baldasaro; John Bosco, Principal, St. Joseph Catholic Elementary School, Grimsby; and Mary Lou Vescio, Vice-Principal, St. Alexander Catholic Elementary School, presented the report on the Holy Childhood Association 2009-2010, which is a Mission Club for Elementary School Children that's awakens missionary consciousness in children.

This year, 40 elementary schools participated in the Holy Childhood Walkathons rising over \$24,000.

4. Guidelines for the Use of Certified Service Animals and Companion Dogs in Schools

Superintendent Baldasaro introduced the report on the Guidelines for the Use of Certified Service Animals and Companion Dogs in Schools, and asked Administrator – Special Education, Marcel Jacques, to elaborate on the guidelines.

Administrator Jacques spoke to the Guidelines and welcomed Student Achievement K-12 Special Education team members Amy Dowd, Colleen Atkinson and Kathy McMullin who also spoke to the report and guidelines.

These guidelines support the Accessibility Customer Service Policy (701.4) and the Niagara Catholic District School Board Annual Accessibility Plan.

5. Elementary and Secondary School Year Calendars – 2010-2011

Superintendent Iannantuono presented the report on the Elementary and Secondary School Year Calendars – 2010-2011.

The consultation process provided two (2) versions of the elementary and secondary draft calendars to all Elementary and Secondary Principals, Vice-Principals, Catholic School Council Chairs, Regional Catholic School Council, OECTA Elementary and Secondary Presidents, CUPE President, Student Achievement Departments and the Student Senate for feedback by February 11th, 2010.

Trustees asked questions for clarification.

6. Staff Development Department Professional Development Opportunities

Khayyam Syne, Administrator of Staff Development, presented the report on the Staff Development Department Professional Development Opportunities for information.

Susan Tromanhauser, Principal of St Patrick Catholic Elementary School, Port Colborne, presented information on the importance of mentoring in teacher and administrator preparation and coaching.

7. H1N1 Pandemic – Niagara Catholic Preparation and Management

Director Crocco presented the monthly Board report on the H1N1 Pandemic – Niagara Catholic Preparation and Management.

8. Financial Reports

8.1 Monthly Banking Transactions

Moved by Trustee Belcastro

THAT the Committee of the Whole recommend that the Niagara Catholic District School Board approve the Monthly Banking Transactions for the month of January 2010, as presented.

CARRIED

8.2 Statement of Revenue and Expenditures

Moved by Trustee Fera

THAT the Committee of the Whole recommend that the Niagara Catholic District School Board approve the Statement of Revenue and Expenditures as at January 31, 2010, as presented.

CARRIED

9. Monthly Updates

9.1 Capital Projects Progress Report

James Woods, Controller of Plant, presented the Capital Projects Progress Report.

9.2 Student Trustees' Update

Juliana Ciccarelli and Megan Grocholsky, Student Trustees presented information on the Vision 2020 Student Discovery Session which took place earlier on February 9, 2010 for 330 elementary and secondary students of Niagara Catholic. A slide show was presented to provide visual pictures of the exciting day.

9.3 Family of Schools Superintendents' Monthly Update

The Family of Schools Superintendents gave brief verbal reports highlighting the activities in their schools.

Superintendent Ciarlo

- St. Peter Catholic Elementary School Grade 1/2 class is creating a book "The Best of Me". A volunteer photographer has taken pictures of the students' various body parts as per the book and the students are creating poetry to with their pictures.
- St. Edward Catholic Elementary School has launched a healthy snack school program which provides the students with daily nutritious snacks that include fresh, locally grown fruit.

Superintendent Forsyth-Sells

- Registration for Early Learning Program (ELP) has been very successful at St. Mary Catholic Elementary School in Welland with 25 registrations
- Loretto Catholic Elementary School enjoyed insights and class photos with the Mayor and the Olympic Torch followed by roof top Olympic Ring photos.
- St., Patrick Catholic Elementary School in Port Colborne will host former Olympian Ron "Swede" Burak, member of the 1976 Montreal Olympic Men's heavy 8 crew on February 19, 2010 to share his Olympic experiences.
- St. Alexander Catholic Elementary School will host Alan Frew, from the band Glass Tiger, on February 23, 2010. Alan is a multi Juno award winner and a Grammy nominee who has most recently written the lyrics for the new Olympic song, called "I

Believe". He is also a best selling author of a motivational book called "The Action Sandwich".

- Trustees and Senior Staff were invited to attend the Faith Formation Session for Catholic School Councils on Thursday, February 18, 2010 at 7:00 p.m. at Notre Dame College School.

D. INFORMATION

1. Trustee Information

1.1 Spotlight on Niagara Catholic – January 26, 2010

Director Crocco presented the Spotlight on Niagara Catholic – January 26, 2010 issue for Trustees' information.

1.2 Calendar of Events – February 2010

Director Crocco presented information on the Calendar of Events – February 2010.

1.3 Early Learning Program – Kindergarten Registration 2010

Director Crocco presented information on the Early Learning Program – Kindergarten Registration 2010, and stated that some of the schools registered over 30 students for the program.

1.4 Elementary & Secondary Students Discovery Session

Student Trustees Ciccarelli and Grocholsky presented a report on the Elementary & Secondary Students Discovery Session which was supplemented by a slide presentation of photographs of the day

1.5 BEC Breakfast – February 12, 2010

Director Crocco reminded Trustees of the BEC Breakfast taking place on February 12, 2010.

1.6 Retirement & Service Recognition Celebration – June 25, 2010

Director Crocco reminded Trustees of the Retirement & Service Recognition Celebration – June 25, 2010.

E. OTHER BUSINESS

1. General Discussion to Plan for Future Action

F. BUSINESS IN CAMERA

Moved by Trustee Crole

THAT the Committee of the Whole move into the In Camera Session.

CARRIED

The Committee of the Whole moved into the In Camera Session of the Meeting at 9:20 p.m. and reconvened at 9:35 p.m.

G. REPORT ON THE IN-CAMERA SESSION

Moved by Trustee Charbonneau

THAT the Committee of the Whole report the motions from the In Camera Session of the Committee of the Whole Meeting of February 9, 2010.

CARRIED

SECTION A: STUDENT TRUSTEES PRESENT

Moved by Trustee Belcastro

THAT the Committee of the Whole approve the Minutes of the In Camera Session of the Committee of the Whole Meeting - Section A: Student Trustees Present held on January 12, 2010, as presented.

CARRIED (Item F1)

SECTION B: STUDENT TRUSTEES EXCLUDED

Moved by Trustee Scalzi

THAT the Committee of the Whole approve the Minutes of the In Camera Session of the Committee of the Whole Meeting - Section B: Student Trustees held on January 12, 2010, as presented.

CARRIED (Item F3)

Moved by Trustee Nieuwesteeg

THAT the Committee of the Whole recommend that the Niagara Catholic District School Board approve the recommendation as outlined in Item F4 of the In Camera Agenda.

CARRIED (Item F4)

H. ADJOURNMENT

Moved by Trustee Scalzi

THAT the February 9, 2010 Committee of the Whole Meeting be adjourned.

CARRIED

This meeting was adjourned at 9:35 p.m.

Minutes of the Committee of the Whole Meeting of the Niagara Catholic District School Board held on **February 9, 2010.**

Approved on the **9th** day of **March 2010.**

John Dekker
Vice-Chairperson of the Board

John Crocco
Director of Education/Secretary -Treasurer